

**Penkridge Middle School**

# **School Uniform Policy**

Incorporating equipment



Approved at Local Governing Body: Summer 2025

Implemented: September 2025

Next review: Summer 2026

**Uniform** – A particular set of clothes that must be worn by members of the same group.

## Uniform Policy and Guidance

The purpose of our uniform guidance is to ensure that:

- Parents/carers purchase the correct item of clothing for their son/daughter. Without accurate guidance, incorrect items may be bought and the need to replace the item leads to further unnecessary costs for a family.
- Teaching staff are not distracted from their primary purpose of teaching.

**Where definition or guidance is unclear, the school reserves the right to make a judgement on 'what is reasonable' within the values of promoting a positive image of both students and the school.**

## Statement

At Penkrige Middle School we expect all students to be well presented at all times. School uniform plays a critical role in promoting positive behaviour and student discipline. Our uniform standards are key in setting an appropriate tone for student conduct. It instils pride and contributes directly to the positive reputation of our school. Our uniform also helps protect our students from social pressures to dress in a particular way.

Penkrige Middle School has simple uniform expectations. All students are expected to follow these expectations consistently and without question when on the school site and in public areas. The Penkrige Middle School uniform is one of the outward signs by which the local community recognises and makes judgments about our students. It is important for students and the school that the way students present themselves is positive and acceptable and creates the impression of a disciplined and well-ordered establishment.

The unwavering support of parents and carers is vital in ensuring the policy is followed and high standards are maintained.

## Aim

Students should be correctly dressed at all times in school or whenever they are representing the school in the wider community.

## Objectives

- School uniform enhances the appearance of our students and helps us create a purposeful atmosphere in school.
- School uniform assists us in our efforts to create a culture of 'ready to learn' and promotes a sense of pride and positivity.
- School uniform identifies students with the school to the wider community.

## Guidelines

The School Uniform List (*see Appendix 1*) is reviewed annually and published annually to all parents/carers. It is also published on the school's website.

- Changes to the school uniform should be made in consultation with staff, students and our parent community. The responsibility for the decision on change rests with the Local Governing Committee.

## Procedures

- All staff in school uphold the school's policy on uniform.
- Form Teachers carry out uniform checks and will make contact with parents/carers if the uniform is unsatisfactory.
- Subject Teachers will ensure students are correctly dressed on arrival and departure from their lessons.
- Students may on occasion be unable to wear their full School uniform and their parent/carer should contact their Form Teacher via Class Charts. Form Teachers will acknowledge this and record the issue and date of correction on Class Charts.
- Parents/carers experiencing financial or other difficulty in providing the full and correct uniform for their child should contact the school office. They will deal with the matter discreetly and may be able to indicate sources of assistance.
- Students arriving at school without the correct uniform will be challenged and if necessary, sent home to change. If this is not possible, students will not be permitted to attend normal lessons.
- Unauthorised items should not be worn in school. If they are, the student will be sent to the Pastoral Office where the item will be retained in a place of safe keeping until such time as contact with parents/carers can be made to arrange to collect the item. Unauthorised items would include any items not included in our uniform list. In addition, we may provide alternatives if any unauthorised items are worn, for example school shoes may be issued if incorrect footwear is worn to school.
- Any items brought into school that do not form part of our uniform policy may be confiscated and stored in the office until a parent or carer arranges to collect them. E.g. mobile phones or items of jewellery.

## Commitment

- The school is committed to ensuring that uniform is practical, smart and affordable and the majority of basic uniform items are readily available from a wide variety of retail outlets.
- Where items are school-branded, the school will select suppliers based on their commitment to quality and value for money.
- In addition, Penkridge Middle School keep branded uniform items to a minimum and comply with the statutory government guidance relating to branded items. [Cost of school uniforms - GOV.UK](#)
- The school uniform expectations of Penkridge Middle School will conform to the government ex
- Students who are required to wear non-school uniform based on religious, cultural or medical grounds should consult the school first.
- Parents/carers who choose Penkridge Middle School for their child are agreeing to accept the policies of the school. We expect support from parents in upholding this policy and in ensuring that their child comes to school correctly dressed each day.

## Responsibilities

Ultimate responsibility for this policy's introduction and implementation lies with the Headteacher in consultation with the Local Governing Committee. It is important to recognise that all staff, students and parents/carers have an active part to play in the evolution, development and maintenance of this policy.

# Frequently Asked Questions

## **What should I do if temporarily I cannot send my son/daughter to school in the correct uniform?**

Please inform your son/daughter's Form Teacher in writing, via ClassCharts. Please inform us how long it will take to resolve the problem.

In most cases, for a short-term problem we will acknowledge this and make a record of the issue to alert all staff.

If we are not provided with a written reason for a uniform issue, we will in conjunction with the school uniform policy send the student home to change or withdraw the student from lesson and social time until we are met with compliance.

## **My child informs me that everyone is wearing an incorrect uniform item, such as Nike Air Force trainers or jean material trousers. What should I do?**

Please trust that the school has the matter in hand; we carry out uniform checks on a regular basis to make sure that the uniform policy is being followed. Refer to appendix 2 for a guide of acceptable footwear and skirt/trouser material.

## **The shop or website I am buying footwear from describe shoes as 'suitable for school', but they are branded and/or look similar to trainers, should I accept this and buy them?**

No. We are fully supportive of all families and understand the difficulties faced by some retailers marketing unacceptable footwear as 'suitable for school'. If ever in doubt please contact the school office before purchasing at [office@penkrige-middle.org](mailto:office@penkrige-middle.org) and we will respond with our advice. Please see appendix 2 for a guide of acceptable footwear – you may wish to present this to sales assistants when out shopping.

## **Is financial support available to provide a school uniform for my child. What should I do to seek this support?**

Support is available for students in receipt of free school meals.

If your child is not currently in receipt of free school meals, please make contact with the school office on 01785 413400 who will discuss ways in which we may be able to help you.

## **Who decides what is and is not acceptable uniform?**

The SLT consider the impact of uniform on all stakeholders in their decision making. The final decision as to what quantifies a breach of the uniform policy remains that of the Senior Leadership Team.

## **Do you offer pre-loved uniform?**

We welcome donations of laundered pre-loved uniform to school which we then put back into use. All families are welcome to access our pre-loved uniform and whilst we accept contributions for any items taken, there is no obligation to pay anything.

## **What happens if my child brings to school an item that does not form part of the uniform or equipment policy?**

The item will be confiscated and stored in the school office. Parents / carers will be contacted to arrange collection of the prohibited item.



# Penkridge Middle School Uniform Policy

## - Appendix 1

### School Uniform List

All students are expected to come to school wearing the correct uniform at all times. Unless specified, uniform must also be worn on educational visits, regardless of the time of day. Students are also expected to wear uniform when returning to school for evening events.

Students who come to school inappropriately dressed will be dealt with according to the school's Uniform policy as set by the governing body.

The school's uniform policy and a uniform list are issued to all new students and, for reference, published in full on our school website at [www.penkridge-middle.org](http://www.penkridge-middle.org)

### **The decision as to what quantifies a breach of the uniform policy remains that of the Senior Leadership Team.**

Our uniform is simple and readily available. We are well-supported by parents in maintaining a smart, distinctive appearance. We hope that parents will continue to encourage their children to take pride in themselves and their school.

All Students
<ul style="list-style-type: none"><li>• Y7/8 Black Blazer with school badge</li><li>• Y5/6 Scarlet Sweater or cardigan</li><li>• PMS School tie</li><li>• Sensible, sturdy, black leather low-heeled shoes without coloured branding/decoration/trim. <b>Examples are shown in the uniform policy on page 9.</b></li><li>• School Bag</li><li>• Coat</li></ul>
Girls
<ul style="list-style-type: none"><li>• Black skirt of an appropriate length (e.g Knee length) <b>(no tight, figure-hugging stretch material e.g. no lycra / jersey materials). Examples are shown in the uniform policy on page 10.</b></li><li>• Black <u>tailored</u> school trousers <b>(wide, flared, denim, jeans, skinny or other such fashion trousers such as leggings are not allowed). Examples are shown in the uniform policy on page 10.</b></li><li>• White school shirt/blouse which buttons at the neck and is long enough to tuck into the waistband.</li><li>• In warmer weather, black, knee-length, tailored city shorts.</li><li>• For those wishing to wear a summer dress red &amp; white candy stripes or gingham can be worn.</li></ul>
Boys
<ul style="list-style-type: none"><li>• Black <u>tailored</u> school trousers <b>(wide, flared, denim, jeans, skinny or other such fashion trousers such as leggings are not allowed). Examples are shown in the uniform policy on page 10.</b></li><li>• White shirt which buttons at the neck and is long enough to tuck into the waistband.</li><li>• In warmer weather, black, knee-length, tailored city shorts.</li></ul>

## Make-up, jewellery, hair & nails

**Make-up should not be worn by students.** In order to keep children as children we feel that there is no reason for students aged 9-13 to wear make-up and therefore make-up is not permitted. Students who break this rule will be asked to remove it. This includes nail polish, false nails, mascara eye lashes, eye shadow, fake tan, lip gloss and lip stick (this list is not exhaustive).

For health and safety reasons nails should be short in length and no form of facial or body piercings may be worn at school. If earrings are worn, they must be of a stud type and a maximum of one stud per ear, (bars or hoops are not permitted). No other forms of jewellery, such as nose piercings, rings, bracelets, necklaces or chains are to be worn. Any studs or watches must be removed for P.E. but remains the responsibility of the child. Penkridge Middle School will not take any responsibility for any items of jewellery brought into School.

Extreme hairstyles are not permitted. All hair longer than collar length must be tied back for health and safety reasons in the appropriate lessons, such as, Science, Design and Technology and PE. All hair should be of a natural tone and no extreme colours are permitted.

If, for religious or cultural reasons a student has to wear a head covering then this must be black in colour to match the Penkridge Middle School uniform.

## Uniform Supplier

In order to assist parents and students in complying with the school's uniform policy, we have identified the following recommended supplier who we feel represent quality and value for money:

- Crested School Wear, 1 Wolverhampton Road, Cannock Tel: 07527712347 or 01543 504866
- Crested School Wear, Nos. 35-36 Gaolgate Street, Stafford Tel: 01785 748481

Badged blazers can also be purchased from the following website:

<https://www.crestedschoolwear.co.uk/product-category/schools/p-r/penkridge-middle-school/>

*Parents are free to buy from other outlets, provided the items comply with those available from our recommended supplier. The school reserves the right to reject non-specification items of uniform. For this reason, we recommend that school uniform suppliers are used, rather than fashion clothing outlets.*



**KS2**  
(Years 5 & 6)



**KS3**  
(Years 7 & 8)

# Equipment for Lessons

Every student is expected to provide the following basic items of equipment for every lesson:

- Pencil Case
- Blue pen
- Green pen
- Ruler
- Pencil
- Whiteboard pen
- Eraser
- Highlighter
- Glue Stick
- Water bottle
- Reading book
- Calculator
- Small pack of colouring pencils
- School planner
- To support students in school we would also recommend a small jotter and the Oxford School Dictionary and thesaurus: a combined version would be suitable.



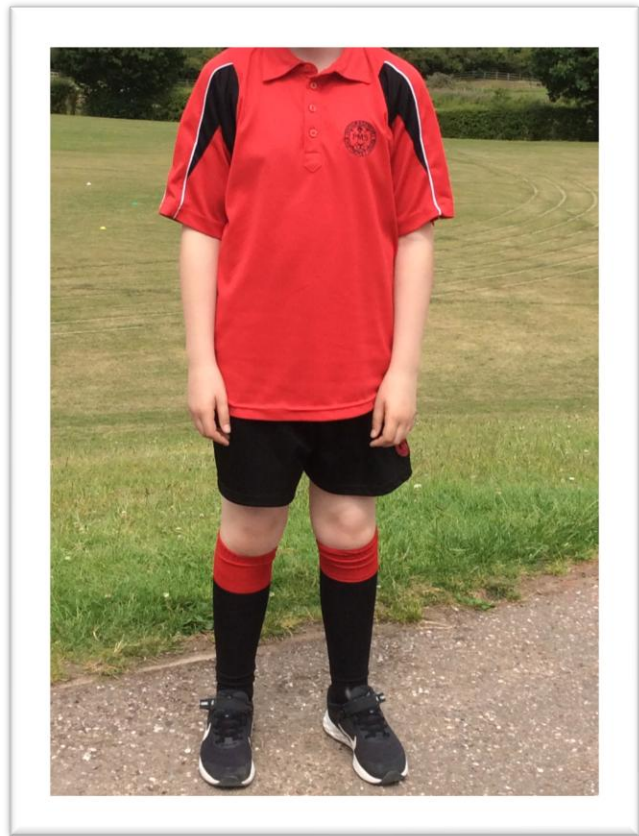
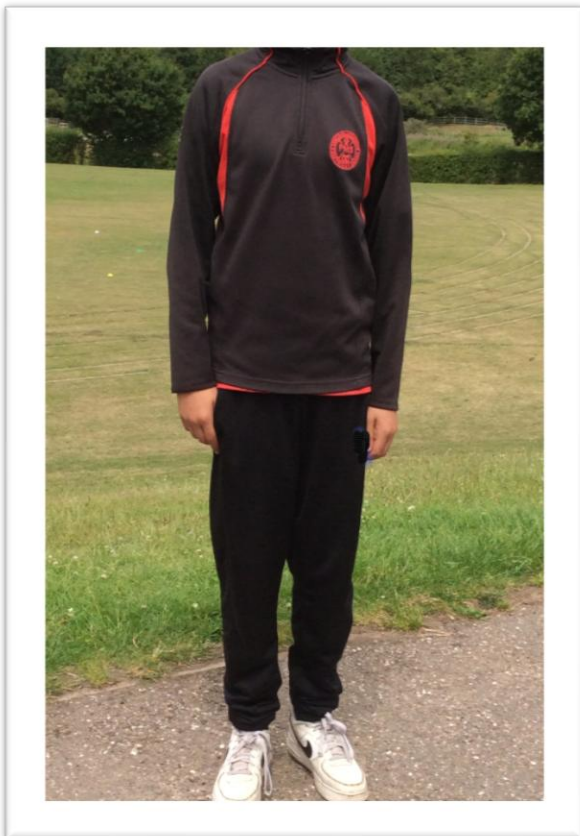
## PE Kit for all Years

All Penkridge Middle School PE kit is also supplied by Crested School Wear.

*Please note that if students are not able to practically participate in their PE lesson they must still bring their PE kit.*

- Red polo shirt (with PMS logo)
- Black half-zip top with PMS logo
- Plain black shorts (PMS logo optional – but no other logos)
  - *Cycling shorts and/or skins can be worn as an optional base layer.*
- Short white sport socks
- Black football socks (Optional PMS football/hockey socks can be purchased from our uniform supplier)
- In cooler weather, black tracksuit bottoms or sport leggings (non-transparent) with no logos may be worn
- Trainers

Please note students will only be permitted to wear PMS jumpers - Hoodies or any other jumpers will **not** be permitted. Long hair must be tied up for all PE lessons.





# Penkriddle Middle School Uniform Policy - Appendix 2

## Footwear, trousers & skirts guidance

### Penkriddle Middle School Uniform Guidance

✓ SUITABLE	✗ UNSUITABLE
<p>Examples of the type of school shoes that are appropriate:</p> 	<p>Examples of the type of school shoes that are <b>not</b> appropriate:</p>  <p>Canvas shoes</p> <p>Sports Trainers &amp; Sport brands</p> <p>Non-sensible</p> <p>Branded shoes</p>

**This list is for guidance only and by no means exhaustive. We are happy to work with families to offer clarity should you need further advice before purchasing.**



**Smart black polishable school shoes, please.**

**No trainers or similar should be worn.**



**The decision as to what quantifies a breach of the uniform policy remains that of the Senior Leadership Team.**

**If you are ever in doubt whether a piece of uniform is suitable, please contact the school before purchasing and we will be happy to advise.**

# Penkridge Middle School Uniform Guidance

 No Lycra or Stretch Skirts



 No Denim Skirts



 Skin Tight Trousers



 Black Jeans



 Skin Tight Jeggings



Black tailored school trousers/skirts are the **ONLY** trousers/skirts allowed.

Skirts should always be **appropriate in length.**

- This list is for guidance only and by no means exhaustive.
- If you are ever in doubt whether a piece of uniform is suitable, please contact the school before purchasing and we will be happy to advise.
- **The decision as to what quantifies a breach of the uniform policy remains that of the Senior Leadership Team.**