

Penkridge Middle School
Marsh Lane
Penkridge
ST19 5BW

01785 413400
www.penkridge.staffs.sch.uk



Ref: Transition2024

Transition to Penkridge Middle School 2024

Dear parents and carers,

A warm welcome to Penkridge Middle School and congratulations on securing a place for September 2024. I would like to take this opportunity to thank you for choosing Penkridge Middle School for the next stage of your child's learning journey.

The purpose of this letter is to share some key pieces of transition information with you and allow you time to prepare your child for September.

Uniform

At Penkridge Middle School we have a clear uniform policy which promotes high standards and ensures all students are able to focus on learning. Please take time to read our current uniform policy for details about items you will need to purchase ahead of September. We know that uniform can be a significant expense and hope by providing details of our uniform expectations at the earliest opportunity, will provide you with sufficient time to purchase the necessary items. Furthermore, to support with getting children September ready we have a stock of pre-loved uniform items in school which can be accessed by contacting reception. Please visit <https://www.penkridge.staffs.sch.uk> to read our current uniform policy found in the 'Parents / Carers' tab or if reading this letter electronically click on the link that follows: [Penkridge Middle School - Uniform Policy](#)

Data Collection

To ensure a smooth start and in the unlikely event of an emergency it is imperative that all contact details are up-to-date. To assist us with maintaining accurate records, please complete the data collection form that accompanies this letter and return to the school office at the earliest opportunity. Additional copies of the data collection form can be [downloaded from our school website](#).

Medical Care Plan

If your child has a medical condition please complete [the short link to provide the relevant details](#).

Home school agreement

Our home school agreement clearly defines our expectations of parents and students who attend Penkridge Middle School and in return outlines the expectations of staff. We work closely with all families to ensure every child reaches their full potential and know from experience that a strong, supportive relationship between home and school is key. Therefore, we ask all families to take time to [read our home school agreement](#) and explain to your son/daughter our shared expectations.

Part of Penk Valley Academy Trust, a company limited by guarantee, registered in England and Wales, number 11124272
Registered office: Wolgarston High School, Cannock Road, Penkridge, ST19 5RX www.penkvalley.co.uk



To: Headteacher, Penkridge Middle School, Marsh Lane, Penkridge, ST19 5BW

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Transition Day Wednesday 3rd July 2024

Our team of staff are looking forward to welcoming your child to Penkridge Middle School on **Wednesday 3rd July 2024**. The purpose of transition day is to give children a taste of what is about to come in September and allow them the opportunity to begin to become familiar with their new surroundings.

If your child is currently in Year 4 attends a local feeder school please drop your child off at first school as normal. Marshbrook, Princefield and St. Michaels will communicate with you their own arrangements to transport children to and from Penkridge Middle School on transition day.

If your child is currently in Year 4 and attends St. Leonards or any other out of catchment school, please bring your child to Penkridge Middle School on Wednesday 3rd July 2024 for 9:30am.

Children should **arrive in their current school uniform at 9:30am**. Along with a coat (weather dependant), they should bring with them a packed lunch, water bottle and pencil case for the day's activities. Children may also bring up to £2 to spend at break and lunch at our snack & drink trolleys.

Children of St. Michaels, Marshbrook and Princefield will return to their first school at 2:30pm ready to be collected as normal. Parents of children from St. Leonards or out of catchment, should collect their child from Penkridge Middle School at 2:30pm.

If your child is joining Year 6, 7 or 8 in September 2024, please contact Mrs Griffiths (01785 413400) who will arrange a personal tour of the school ahead of your child joining in September.

On the evening of **Wednesday 3rd July 2024**, we would like to welcome all new parents to join us in person at Penkridge Middle School at **5pm** for a parental transition evening (parents only) with our Senior Leadership Team who will provide you with further key information needed for September.

We look forward to meeting you soon and to the start of our 4-year partnership. If you have any further questions relating to transition, please direct these to office@penkridge-middle.org

Yours faithfully,

Mr R Cole

Deputy Headteacher

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